



HENLEY ROYAL REGATTA

27, 28, 29, 30 June, 1 and 2 July 2023

ENTRY NOTES

IMPORTANT

The Closing Date for entries is 2.00 pm (14:00 British Summer Time) on Monday, 12 June.
Rule 4

Entries, complete in all respects, together with the appropriate fees, must be received by that time.
Rule 5

Important note. There are conditions contained within the Entry Declaration that must be accepted by the authorised official.

By accepting, the duly authorised official of the Club (for composite crews, a duly authorised official of each Club) is certifying they have informed all competitors of all the relevant aspects of the plans to produce live and highlights audio-visual coverage of the Regatta in 2023 for online streaming and subsequent potential broadcast transmission, and have confirmed their agreement both to compete in the Regatta on this basis and (if requested of them) to assign all associated individual Media Rights to the Regatta.

These terms are a condition of entry for all participants. Further details relating to the aforementioned plans, including detail of the filming consent required from all competitors, appear at 17. (Filming the 2023 Regatta).

- Entries.** All entries must be made online at regattaentries.co.uk. The receipt of an Entry by the Regatta will be acknowledged by email to the email address provided with the Entry. **Please make sure you complete all details accurately as they will be used for contact purposes and publishing competitor/crew information in the Daily Racing Programme.**
- Regatta Rules.** All entries shall be made in accordance with the current Qualification Rules and General Rules of Henley Royal Regatta, downloadable from regattaentries.co.uk and hrr.co.uk.
All competitors and Club Officials are strongly advised to read the provisions of these Rules with great care.
- Composite Crews.** See General Rules 8 and 16, and note that composite crews are restricted or prohibited in certain events.
- Double Entries.** No competitor may be entered for more than two events. The Committee will try to accommodate the preferences of the competitors who are doubling up as to the order of their races. However, if an irreconcilable conflict of interest occurs, the Committee may decide to adopt the following order of priority to determine the order in which the events will be rowed:
8+; 4-; 4+; 4x; 2-; 1x; 2x.
(Double entries will only be accepted on this understanding.)
- Qualifying Races.** To assist making decisions regarding Qualification and Selection, the Committee of Management requires additional information on the current rowing records and performance of the crews entered and individuals therein to be submitted with the completed Entry.

If Qualifying Races are necessary (see Rule 20) they will take the form of Timed Races and will be held on the afternoon and evening of Friday, 23 June. **Overseas crews are reminded that they may be required to row in these Qualifying Races. The Henley Course will be open for crew training from Monday, 19 June.**

NOTE If a crew is required to compete in the Qualifying Races then its name will be included on a list that will appear on the Regatta website (hrr.co.uk) on the evening of Sunday, 18 June. This list will show the start times of all events in the Qualifying Races. In addition, there will be information on the website giving instructions on: arrival - parking - rigging - boating - the Start - Traffic Rules - bicycles - results - departure.

This information will only be available on the website. It is the responsibility of all crews to check the website to see if they are required to take part in the Qualifying Races and then to fully familiarise themselves with all the relevant instructions and guidance displayed on the website.

In the case of adverse weather conditions, all crews should monitor the Regatta website in the days leading up to the Qualifying Races to check whether there has been any postponement or change to the timing of this event.

6. **Insurance and Responsibility for Property.** Clubs, competitors and coaches must be covered by their own third-party liability insurance with a limit of indemnity of at least £5,000,000 or currency equivalent. Henley Royal Regatta accepts no responsibility for loss or damage to boats, equipment or other articles whilst on Regatta property or elsewhere (Rule 12).
7. **Safeguarding and Welfare.** Henley Royal Regatta believes that the welfare and wellbeing of children (young people under the age of 18) and adults at risk competing in the Regatta are of the highest concern and acknowledges the duty of care to safeguard and promote the welfare of all such persons. (Please see **Safeguarding and Welfare** in the document “**Notes and Instructions for Competitors and Coaches**”).

Henley Royal Regatta expects Clubs submitting an Entry that includes children and/or adults at risk to have their own up-to-date Safeguarding policies and to ensure these are implemented. By submitting an Entry, the Club is acknowledging and accepting responsibility for such children/adults at risk. Clubs with crews containing children and/or adults at risk are responsible for such children/adults at risk prior to and during the period of the Regatta whilst on Regatta property and on the water.

Henley Royal Regatta expects that all coaches and support staff of crews containing children and/or adults at risk are appropriately vetted in accordance with Disclosure and Barring Service (DBS) requirements, or the international equivalent, and their Club’s Safeguarding Plan.

Each crew that includes junior competitors, including coxes, is required to have a named coach or responsible adult who must be over the age of 18, named on the Entry as the Emergency Contact and a current mobile number for that person must be provided. If a substitute coach or responsible adult comes to the Regatta they must contact the Crew Enquiries Office to register their name and mobile number.

8. **Film and Broadcast Consent for Crews Containing Children.** The duly authorised official of the Club (for composite crews, a duly authorised official of each Club) must inform the parents or legal guardians of all children of the plans to produce live and highlights audio-visual coverage of the Regatta in 2023, must procure the consent from the parents or legal guardians for the relevant child to compete in the Regatta on this basis, and (if requested) assign all associated individual Media Rights to Henley Royal Regatta.

Further details relating to the aforementioned plans including detail of the consent required appear at 17. (**Filming the 2023 Regatta**).

9. **Safety Requirements.** It is also the responsibility of the Club to ensure that all crew members are fully briefed and competent to cope with conditions likely to be experienced on the water. Crews race at their own risk and the Stewards of Henley Royal Regatta accept no liability for the actions of crews and individual crew members other than when acting in accordance with the instructions of Race Officials.

It is a condition of entry that all competitors must be able to swim a minimum of 100 yards in light clothing and shoes. All coxswains competing at the Regatta shall wear suitable life-jackets or buoyancy aids at all times when on the water (Rule 28(e)).

10. **Coxswains’ Experience.** It is a condition of entry that the Club Official who completes the Entry on behalf of the coxswain of a crew must have ascertained the competency of the coxswain (particularly of a young coxswain) in accordance with the Guidelines of their National Federation.

11. **Traffic Rules.** It is a condition of entry that all competitors must comply with and abide by the traffic rules on the water as defined in the document “**Traffic Rules and Training Times**” and also any instructions given from time to time by the Environment Agency. A copy of this document is available to download from both regattaentries.co.uk and hrr.co.uk.
12. **Advertising Rules.** It is a condition of entry that all competitors must comply with and abide by the rules for **Identifications on Racing Equipment** as defined in the document “**Notes and Instructions for Competitors and Coaches**”. A copy of this document is available to download from both regattaentries.co.uk and hrr.co.uk. Please be additionally aware of this in view of the fact that filming will be taking place at the Regatta for the purposes of online streaming and potential broadcast transmission at a future date.
13. **Accommodation, Boats and Transport.** The Regatta Committee does not provide accommodation, boats or transport for competitors. However, the Secretary may be able to assist by suggesting possible contacts if requests are made to him in sufficient time. It is emphasised that there is only a limited number of suitable boats available for loan or hire, and competitors who cannot bring their own boats are strongly advised to make their own arrangements in good time. The Regatta Committee accepts no responsibility for providing boats, and any assistance given by the Secretary is limited to an introduction between the parties concerned.
14. **Entry Fees.** Entry fees must accompany the Entry and are:–

For all Events for Eights	£200.00
For all Events for Fours and for Quadruple Sculls.	£100.00
For all Events for Pairs and for Double Sculls	£70.00
For all Events for Single Sculls.	£40.00

Any Entry fees due must be paid when an Entry is submitted online.

15. **Contact Details.** In order that the Secretary of the Regatta can contact a representative of a crew in an emergency, leading up to and during the event, it is essential that the contact numbers and email addresses provided on the Entry are completed **accurately**.
16. **Media Rights.** “Media Rights” means all rights in relation to the creation of audio, visual and audio-visual material (including, inter alia, feeds, films, racing data and photography, to the extent they are gathered or created by the Regatta) relating to the Henley Royal Regatta 2023 and all rights to exploit the same (via broadcast or other communication to the public or otherwise) by any means whether now known or yet to be devised. It is the responsibility of the Club and a condition of entry to cooperate with Henley Royal Regatta to facilitate the implementation and exploitation of Henley Royal Regatta’s commercial and marketing rights (including the Media Rights) relating to the Henley Royal Regatta 2023 and not to assert any claim to use, sell or exploit any such rights.

All intellectual property whatsoever associated with the Henley Royal Regatta 2023 is and remains the property of Henley Royal Regatta. Henley Royal Regatta will have the sole responsibility for making and approving any press release or any public announcement relating to the Henley Royal Regatta 2023.

17. **Filming the 2023 Regatta.** Racing during the Regatta will be filmed by cameras from the side of the Course and by drone. The filming will be in High Definition and the coverage produced will be of broadcast quality. The coverage will be shown on site and online. The Regatta may seek to sell highlights or live racing (or a combination) to a national or international broadcaster, or third party distributors for news programmes, sports highlights or other programming.

Some crews will be required to carry small cameras or data-transmitting units supplied by the Regatta for the racing. In this instance both racing crews in that particular race will carry exactly the same equipment.

A roving camera may be seen in the Boat Tent, on the grass in front of the Boat Tent and on the landing stages. Cameras will not be present in the toilets, first aid tent or weighing room.

Individuals may be asked for a filmed interview after their race. Participation is entirely voluntary and the competitors concerned will always be asked for permission before an interview begins. Interviewees will be asked to confirm a personal consent if they are happy to proceed.

After their entry has been processed by the Regatta, competitors will be asked to complete an online form providing details of their rowing experience and answers to a short series of questions that will enable the commentary team to include details about the racing crews.

It is a condition of entry that each and every competitor is informed of and agrees to this filming and recording, and that the relevant representative of the Club or Clubs completing this Entry takes responsibility for informing crew members and procuring their agreement to these terms. In the case of any competitor under the age of 18 the representative undertakes to inform the parent or legal guardian concerned and procure their agreement.

The filming consent required to be given, and deemed to have been procured when a duly authorised official of the Club (for composite crews, a duly authorised official of each Club) completes the Entry, is as follows:

“All competitors agree that Henley Royal Regatta shall have the right to exploit any films, photographs and sound recordings made in any and all media by any and all means now known or invented in future throughout the world for the full period of copyright, including all renewals, revivals, reversions and extensions.

Competitors understand and agree that Henley Royal Regatta (and its contractors) may use their name, likeness, voice and relevant biographical data in connection with the filming and exploitation of it, and irrevocably and unconditionally waive all rights which they may have in respect of their contribution.

Henley Royal Regatta may assign or license this agreement to any third party.”

This filming consent is detailed on the Henley Royal Regatta website at **www.hrr.co.uk/consent** and this link should be forwarded to the competitors or their parents/guardians.

Clubs are reminded of the rules relating to advertising at the Regatta contained in Rule 39.

Competitors are reminded that their voice and image will be recorded and streamed live before (on the Start), during (using microphones close to the Racing Course), after races (at the Finish Line) and off the water, and that their behaviour should reflect the traditions of the sport and the event itself.

For the Committee of Management,



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Secretary
Henley Royal Regatta

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